***kWi-ATSA Agenda***

2/8/2023

President Leslie Barfknecht, Treasurer Jonathan Dickey, Secretary Amy Karn, Valerie Gonsalves, Lindsay Wert, James Besson, Matthew Marsh, Kelli Bodie-Miner

Guests:

Wi-ATSA Goals for 2023

* Education
* Bring together individuals who work with survivors and those who work with offenders
* Have a voice in the legislature

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| Conference | * Speakers
* Rachel will follow-up about MnATSA speaker related to how individuals are hiding pornography (1 session);
* Karl Hanson with updates about 20 year rates/RNR and corrections/time free in the community (half day – Sharon will follow-up with him);
* Gwenn Willis – Good Lives/Protective factors – Sharon will follow-up (half day);
* Kevin Creden – neurobiofeedback with kids on the spectrum – Sharon will also follow-up (1 session);
* Kelly Socia about language and how it shifts focus – was an plenary speaker at ATSA - Leslie will follow up(1 session);
* Amber West (1 session)– Harbour House – sexual assault prevention and victim services as well as how ATSA can be a resource/find a way to bring in rape crisis center – Lindsay to follow up

Proposed Schedule (Thanks Valerie!)

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| Time  | Thursday June 8 | Friday June 9 |
| 8:15 - 8:30 AM | Opening Remarks | Opening Remarks |
| 8:30 - 10:00 AM | Hanson | Schroeder |
| 10:00 - 10: 15 AM | Break | Break |
| 10:15 - 11:45 AM | Hanson | Socia |
| 11:45 - 1:00 PM  | Lunch | Lunch |
| 1:00 - 2:30 PM | Willis | Danford |
| 2:30 - 2:45 PM | Break | Break |
| 2:45 - 4:15 PM | Willis | Creeden |
| 4:15 - 4:20 PM | Closing Remarks |  |
| 4:30 - 5:00 PM | ATSA Chapter Meeting |  |

 | * Rachel and Lindsay sent out speaker information, speaker contracts and where to put the information in Whova. They were given until the end of the month to respond; No responses yet
* Advertising for the conference – do we know enough about the presentations to start advertising? Do not have official titles of presentations so maybe we could do it at the beginning of March

When to open up tickets for the conference? Need to set registration dates and make sure things like group tickets are set-up; keeping price for the conference at $99 for the two daysSharon made contact with SOCCPN who knows we will be asking them to provide CE’s. Do not need to set up separate tickets for CE’s. | Lindsay and Rachel will follow-up if they do not hear from speakers by the end of the monthOnce we have the official titles of presentations, we can start advertisingJames, Valerie, Lindsay and Rachel will meet to discuss this since Jake had traditionally done it. James, Valerie and Lindsay will meet. Will go live with everything after the March meeting |
| SOUP(Jon/Matt) | * No updates since November meeting
 | Jon and Matt met last month to discuss it. They came to the conclusion that they needed to consult with committee as currently, it is the responsibility of them to have speakers or speak the whole time. It has become like a mini training which was not the original intention of the meeting.Kelli suggested asking the different agencies to help out with bringing materials or a presentation.Leslie wondered if there was a way to combine SOUP and one day trainings that have been discussed in previous meetings. We could move around the location of the trainings so more people could attend. 6 hour training and an 1 hour to discuss implementation and maybe add a social event. We could consider offering them for free or for cheaper and start by using people who we know or some people from the board. Maybe pair this with a virtual piece where people bring things they want to discuss. Maybe case consultations with a form for people to fill out about what they want to discuss – rotate through board members in terms of helping | Jon and Matt will discuss and come up with a proposal of what we could do. Kelli joining might also be helpful since she is outside DOC. |
| IT issues | * Mailchimp
* Website registration needs update
* Some members have Wi-ATSA e-mail addresses. Is this still an option
* Posting meeting minutes
 |  James did not have any issues to discuss. James and Jake had some discussions. Can show Kelli and Susan how to do it or do it himself. Jake was the only person who kept the e-mail address. Can one be set-up for Jon due to his treasurer role? We might need to have a service/place that takes care of or could do it through gmail; we have a general one that is used for a few services we use like MailchimpNo minutes have been posted since July of 2022. What is the process for this. | James will check into options for this. Amy will put the minutes into Dropbox or send them to James. James will then upload them. |
| Prevention(Rachel, Lindsay, Matthew) | * First goal was to have a meeting with Amber.
 | Reached out to Amber to set up a meeting; have not heard back |  |
| Membership, Marketing(Susan and Kelli) |  | We do not have a number for 2023 in terms of membership. Renewal for 2023 just ended. This is a process in terms of notifying people, setting up the registration page and getting people to register. |  |
| ATSA Contacts | * Aniss Benelmouffok will be your primary contact for all things related to programming, policy and overall chapter direction/questions! In his rule as manager of public affairs, he will be working with you all to support your on the ground efforts to engage policy makers in our work. He will also be able to support you as you consider programming and future needs of your chapter from ATSA. Aniss can best be reached at aniss@atsa.com.
* Candace Crowell, ATSA's membership coordinator, will support all administrative requests from chapters. She can help with membership questions, rosters, chapter development, etc. Candace can best be reached at candace@atsa.com.
* Amber is inviting Chapter Presidents to talk with her to learn about our needs and goals.
 | Leslie has not reached out since Prevention Committee has already reached out to her.  |  |
| Post office box | * Needs to be checked
* Who will be responsible for it?
 | Jake sent an e-mail about our PO Box. It needs to be renewed if we want to keep it. It is unclear if we need it. Valerie recalls that for some reason we needed it. It will be important to find this out before we make the decision. It costs $200 per year. Kelli talked about an Informed Delivery service that e-mails scans of the information in your mailbox. This is done through the Post Office. Plan is to renew it, consider Informed Delivery and have it sent to Jonathan. | Valerie will check the PO Box. The invoice has to be paid in person so Valerie can pay it and be reimbursed by Wi-ATSA. Jon does not have checks. Can use Zelle to send the money to Valerie.Jon will set up the Informed Delivery. |
| Next Meeting: | March 8th 6:15pm, Zoom |  |  |

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Amy Karn, Wi-ATSA Secretary Leslie Barfknecht, Wi-ATSA President