***Wi-ATSA Minutes***

12/11/2018

President Sharon Kelley, Treasurer Jake Schuldies, Secretary Carolyn Pierre (via phone), Lorrie Burns, Luck Subramanian, David Thornton, Tiffany Walker, Michael Caldwell

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| June Conference Planning | Reviewed proposals for presentations  Plenaries are on board, waiting for final day/time confirmation from at least one speaker  Plenary presenters will be $3500 total, plus hotel costs  Will assume that Thursday and Friday mornings are covered  Two 90-minute blocks still open on Thursday and Friday afternoons  David Clark proposal – need to talk with David to let him know about the audience; concerns regarding one-party consent method; consider having a panel or otherwise tweaking the presentation to better fit our audience  Dawn Pflugradt – approved – noted concerns regarding low base rates and implications of presentation  Keith Ramsey proposal not accepted  Sharon, Jake, and Lindsay’s proposal accepted  Carolyn asked to have a presentation on SRSTC patient satisfaction survey  Michael proposed presentation on family reunification  Carolyn and Sharon have ideas regarding promoting to detectives  Will start the conference earlier  Thursday, 6/13 1:00 – Michael Caldwell  Thursday, 6/13 3:00 – Dawn Pflugradt  Friday, 6/14 1:00 – Sharon, Jake, and Lindsay  Friday, 6/14 3:00 - David Clark (TBD)  Will cater for lunch again, need to provide drinks  Will get second room again  Cost of conference, need more information to determine discounted rates | Next meeting bring the checklist to go over what is needed  Call David to seek clarification regarding topic, note we will not offer stipend  Note base rate concern and ask about her timeslot preference  Create new schedule  $249/head  Run numbers and figure out what cost will be  Send ‘save the date’ by mid-January, including the agenda | Sharon  Sharon  Sharon  Jake  Jake |
| Fall Forum | Carolyn offered update from tasks assigned at last meeting | Waiting on response from Heidel house  Need to clarify Lindsay’s role | Carolyn  Jake |
| Next meeting | January 8th at Sharon’s house, 6:15pm |  |  |
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