***Wi-ATSA Minutes***

12/11/2018

President Sharon Kelley, Treasurer Jake Schuldies, Secretary Carolyn Pierre (via phone), Lorrie Burns, Luck Subramanian, David Thornton, Tiffany Walker, Michael Caldwell

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| June Conference Planning | Reviewed proposals for presentationsPlenaries are on board, waiting for final day/time confirmation from at least one speakerPlenary presenters will be $3500 total, plus hotel costsWill assume that Thursday and Friday mornings are coveredTwo 90-minute blocks still open on Thursday and Friday afternoonsDavid Clark proposal – need to talk with David to let him know about the audience; concerns regarding one-party consent method; consider having a panel or otherwise tweaking the presentation to better fit our audienceDawn Pflugradt – approved – noted concerns regarding low base rates and implications of presentationKeith Ramsey proposal not acceptedSharon, Jake, and Lindsay’s proposal acceptedCarolyn asked to have a presentation on SRSTC patient satisfaction surveyMichael proposed presentation on family reunificationCarolyn and Sharon have ideas regarding promoting to detectivesWill start the conference earlierThursday, 6/13 1:00 – Michael CaldwellThursday, 6/13 3:00 – Dawn PflugradtFriday, 6/14 1:00 – Sharon, Jake, and LindsayFriday, 6/14 3:00 - David Clark (TBD) Will cater for lunch again, need to provide drinksWill get second room againCost of conference, need more information to determine discounted rates | Next meeting bring the checklist to go over what is needed Call David to seek clarification regarding topic, note we will not offer stipendNote base rate concern and ask about her timeslot preferenceCreate new schedule$249/head Run numbers and figure out what cost will beSend ‘save the date’ by mid-January, including the agenda | SharonSharonSharonJakeJake |
| Fall Forum | Carolyn offered update from tasks assigned at last meeting | Waiting on response from Heidel houseNeed to clarify Lindsay’s role | CarolynJake |
| Next meeting | January 8th at Sharon’s house, 6:15pm |  |  |
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