***Wi-ATSA Minutes***

5/8/2018

President Sharon Kelley, Treasurer Jake Schuldies, Secretary Carolyn Pierre, Lorrie Burns, Marshall Kirkpatrick (telephonically), Luck Subramanian

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| Conference | * Indiana sponsorship fell through again
* LOOK will purchase advertising, $75 to have flier added to conference materials
* Robin Goldman coming as ATSA representation – ATSA elected us to be pilot site to assist in staffing an ATSA chapter exhibit at the chapter conference, wants a Wi-ATSA member to assist at their table, Sharon suggested Robin bring swag to encourage membership
* Jake will send final email with details about conference, including details about ATSA registration
* Joan will bring handouts for her presentation, does not want to do electronic copies
* Still waiting on bio from Bob Peterson
* Quivey’s Grove for Wednesday before conference
* Jake booked Joan’s hotel room for June 13th
* Get Gail Ambrosia gift for Joan – Jake
* Advertising slides: Fall Forum, evaluations, want to present at future conferences? – Sharon/Carolyn
* Assignments on the day of the conference:
	+ Sharon will set up breakfasts
	+ Jake will set up registration
	+ Sharon will bring Joan
	+ Jake will bring check for $2000 for Joan
	+ Luck will monitor coffee
	+ Lorrie will help with registration
	+ Board members report by 7:30
	+ Valerie will help arrange breakfasts and set up lunches
	+ Marshall will hand out CEs at end and monitor sign-in sheets
	+ Sharon will handle speakers and get announcements set up
 | * Assist at the ATSA table
* Make reservation and send email to get headcount and contact Joan
 | * Carolyn
* Sharon

JakeSharon/Carolyn\*See left column for conference day duties |
| Fall Forum |  | Table |  |
| Rape Crisis Center Talks |  | Table |  |
| Zach Campbell, LPC | Wants to be on board. Sharon responded to him and invited him to call her. Zach is looking to relocate and plans to attend the Wi-ATSA conference. Would like to be a provider in Northern WI and looking for someone to talk to about transferring his license. Sharon gave him Marshall’s contact information, as well as Susan McDonald and Valerie Gonsalves’ number. No further response yet from Zach.  |  |  |
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