***Wi-ATSA Minutes***

6/20/2017

President Michael Caldwell, President-elect Sharon Kelley, Secretary Carolyn Pierre, Valerie Gonsalves, Marshall Kirkpatrick, David Thornton (by phone), Lorrie Roller, Letitia Johnson, Tiffany Walker

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| Fall Forum  | Treatment Progress Panel discussion: Letitia not able to attend the forum. How to proceed with panel with Letitia not joining– should we have three or four people on the panel? Need for evaluator representationWho will do TIC slot? Holly and Sophiah at SRSTC may be options. Need to diversify away from SRSTC presenters.Are we able to sustain break-out sessions if we don’t have good attendance?Perks for speakers? CEUs?Resiliency speakers – Carolyn did not give the correct information to Eddie and Brook about the panel formatSpecific ideas for leadership talk?Who is on the fall forum committee? – Marshall, Luck, David, Tiffany, LorrieNeed to divide roles and move to next steps in planning the forum. Need flier – Jake can email out. Carolyn has checklist for spring conference that may be helpfulCost for forum? | Keep three people: David, Gina, and Ernie – David will serve as evaluator representationSwap treatment progress panel with TIC time slot, extending time slot for the panelValerie will consider presenting on TIC. If she is not available, she will help identify a non-SRSTC presenter to contactWe are committed to the conference now, need to push forward, focus on marketing and building attendanceFree conference/food – not hotel – speaker pay hotel costProvided by SOCCPN, will do separate CE certs for each dayCarolyn will talk with Eddie and Brook about the panel idea and having Susan join themCarolyn and Leslie will sort it outCarolyn will email checklist.Committee will divide tasks and continue planning, including creating flier asap to start marketing and adding up CEs.$115 for conference, plus hotel  | * David will talk to Gina

Valerie will email about TIC presenterALL BOARD MEMBERSForum committee designee to communicate with speakersJake to coordinate CEsCarolynCarolynCarolynFall Forum committee |
| Board member election | Interested candidates:Steve KopetskieSusan PalmerKerry Keiser | The board will remain smaller, not expand, as we have reached out to nearby chapters and learned that other boards are not as large (6-8) | Michael will send emails to candidates informing them we are not taking new members after all. |
| Insurance issue | Luck did further research with another company who said we would still need additional liability insurance beyond D&O – too expensive. Ann from ATSA is looking into options through ATSA. | Michael has ATSA chapter development meeting coming up and will ask at the meeting.Luck would like to put together a prevention work group in the meantime. Joan aligns with victim advocacy work groups to get on same page around same causes. | MichaelLuck |
| Clinical Education | Tiffany gave out minutes from March meeting | Give feedback to Tiffany via email regarding training content ideas.Look on DOC website for SO Treatment standards | ALL BOARD MEMBERS |
| Next meeting | August 8th at 6:15 |  |  |
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